**Darwin Initiative**

**Darwin and Darwin Plus Fellowship Final Report Review**

**Darwin Project Information**

|  |  |
| --- | --- |
| Darwin Fellowship reference | DARFW |
| Name of Darwin Fellow |  |
| Lead organisation |  |
| Fellow’s organisation |  |
| Fellow’s role within their organisation |  |
| Start/end dateof fellowship |  |
| Location |  |
| Darwin Fellowship grant value (£) |  |
| Type of work |  |
| Main contact in host organisation |  |
| Review date  |  |

The notes in blue are guidance for the reviewers and not all guiding questions need to be answered – only those that are relevant to this project. **Please remove the guidance notes from all sections before submission**.

This review should provide an independently verified viewpoint of the Fellowship project. This should include the impact, challenges and lessons learned. Please therefore document how the project achieved its results with clear reference to evidence submitted.

This review will be shared with the Project Leader and Defra (but will not be made fully public) therefore it is important to ensure this is a fair and balanced review. Please ensure all comments (positive and negative) can be substantiated by reference to material submitted with the Final Report.

You will be supplied with the full project file to undertake your review. The application forms the contract between Defra and the Project. Please ensure you read this first. The Final Report should be a stand-alone report.

# Fellowship summary and background

* Give a brief summary of how the Fellowship was identified from the work of the Main project or how their role contributed to the support of the conventions, treaties and agreements supported by Darwin.
* Briefly state the aim and objectives of the Fellowship. Were any significant changes made to the plans and activities during the year, and for what reason?

# Achievements

* What were the main achievements of the Fellowship?
* How have achievements led to the accomplishment of the project Outcome?
* Comment on the research and/or training undertaken according to the information available.
* Are there any areas of the work that are not described or require further clarification?

# Project Outputs and Outcome

* Discuss the quality/quantity of Outputs. Were Outputs achieved? Did the Fellowship produce additional Outputs?
* Were copies of publications or other Outputs appended with the Final Report, and have you evaluated these in addition to the Final Report?
* How will the experience be translated into practical application when the Fellow returns to their home country/territory?
* Comment on the extent and quality of collaboration and support offered by the host institution. Where relevant, has the Fellow demonstrated any collaboration with local institutions or communities in the target country/ies?
* Have there been any particular contacts made during the Fellowship that will be useful for the Fellow’s future work?
* Were there any particular lessons learned?

# Impact and legacy

* Comment on whether the Fellow has seen an increased status nationally, regionally and internationally (e.g. membership of National Committees, participation in international panels etc.) as a result of their involvement in Darwin Initiative work (either as the Fellow or as a culmination of their involvement in previous projects).
* Comment on any legacy that relates to this Fellowship, e.g. how the skills and knowledge they acquired will be applied in the host country to spread knowledge or expertise. Has a strategy been developed during the term of the Fellowship for effective implementation of skills learnt during the training period?
* Comment on anything that was particularly innovative or distinctive. In particular, is it possible to identify badged outputs or the use of the Darwin name and logo?

# Project response to COVID-19

Has the report outlined the impact of the COVID-19 pandemic on project delivery? If so, please briefly summarise the project’s response and comment on its appropriateness. Keep this to around half a page. In particular, consider:

* How they have assured the health and safety of everyone involved in the Fellowship.
* Whether they have been able to continue work on their project according to their original or an adjusted workplan.
* Tools and approaches they used to help maintain delivery.
* Has the Fellow explicitly stated whether any of the expected outcomes or impacts could assist with the response to COVID-19, or could reduce the risk of future pandemics?

# Value for money

* Comment on the value for money represented by this Fellowship. Base this on the budget provided in the application against the outcomes reported in the Final report.

# General Assessment

* What is your overall impression of the Fellowship based on the information available to you?
* Please let us know of cases with particularly noteworthy activities or outcomes that you consider should be highlighted by Darwin Initiative as good practice.
* Are there any comments/suggestions about the Fellowship scheme that might strengthen its success in future?