Application form for

Darwin Initiative Main Project

Round 31 – Stage 1

This Word version of the application form is for drafting purposes only, and has been developed to help applicants collaborate on their applications. Word limits must be respected and will be strictly enforced in Flexi-Grant. Please ensure you check all content when transferring across.

NOTE THAT APPLICATIONS SUBMITTED ON THIS FORM WILL BE DEEMED INELIGIBLE. SUBMISSION MUST BE VIA FLEXI-GRANT – [**bcfs.flexigrant.com**](https://bcfs.flexigrant.com/)

Submit on [Flexi-Grant](https://bcfs.flexigrant.com/) by **22:59 GMT (23:59 BST) Monday 8th July 2024**

Please read the guidance available on the [Darwin Initiative website](https://www.darwininitiative.org.uk/apply/) before completing this form.

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| Q1. Lead applicant contact details Notification of results will be to the lead applicant. |  | |
| **Q2. Lead Organisation contact details**  This is the organisation that will administer the grant and coordinate the delivery of the project. |  | |
| **Q3. Project Leader**  Please name Project Leader if different from lead applicant |  | |
| **Q4. Project title (Max 10 words)** | | |
| **Q5a. Is this a resubmission of a previously unsuccessful application to any of the Biodiversity Challenge Funds?**  **If yes, please provide a response to any feedback you received below.**  **You must explicitly set out how and where you have addressed all the comments/feedback in the application form: briefly restating the feedback point, then clearly setting out how you have responded to it in the application.**  (Max 1,000 words) | | **Yes/No** |
| **Q5b. Year, stage and previous application number if known.** | |  |

## Q6. Key Ecosystems, Approaches and Threats

Select up to 3 biomes that are of focus, up to 3 conservation actions that characterise your approach, and up to 3 threats to biodiversity you intend to address, from dropdown lists.

## Q7. Summary of project

Please provide a brief non-technical summary of your project: the problem/need it is trying to address, its aims, and the key activities you plan on undertaking.

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| (Max 80 words) |

## Q8. Country(ies)

Which eligible country(ies) will your project be working in? You may add more rows if you need to provide details of more than four countries.

|  |  |
| --- | --- |
| Country 1: | Country 2: |
| Country 3: | Country 4: |

## Q9. Project dates

|  |  |  |
| --- | --- | --- |
| **Start date:** | **End date:** | **Duration (e.g. 2 years, 3 months):** |

## Q10. Budget summary

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Darwin Initiative funding request  (1 Apr – 31 Mar) | **2025/26**  **£** | **2026/27**  **£** | **2027/28**  **£** | **2028/29**  **£** | **2029/30**  **£** | **Total request**  **£** | |
| **Q11. What matched funding arrangements are proposed? If none, please explain why.** (Max 100 words) | | | | | | | |
| **Q12. Have you received, applied for, or plan to apply for any other UK Government funding for your proposed project or a similar project?**  If yes, give details. If you have received, applied for or plan to apply with similar projects, explain how your activities are distinct and complementary. Note that you cannot apply to OCEAN or any of the Biodiversity Challenge Funds (BCFs) with the same project.  (Max 150 words) | | | | | | | Y/N |

## Q13. Problem the project is trying to address

Please describe the problem your project is trying to address in terms of **biodiversity and its relationship with multi-dimensional poverty**.

For example, what are the causes of biodiversity loss, preventing conservation, and/or keeping people in multi-dimensional poverty that the project will attempt to address? Why are they relevant, for whom? How did you identify the need for your project? Please **cite the evidence** you are using to support your assessment of the problem (references can be listed in your additional attached PDF document).

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| (Max 300 words) |

## Q14. Biodiversity Conventions, Treaties and Agreements

Your project must support the commitments of one or more of the agreements listed below. Please indicate which agreement(s) will be supported. Note: projects supporting more than one will not achieve a higher score.

|  |  |
| --- | --- |
| **Convention on Biological Diversity (CBD)** | **Yes/No** |
| **Nagoya Protocol on Access and Benefit Sharing (ABS)** | **Yes/No** |
| **International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA)** | **Yes/No** |
| **Convention on International Trade in Endangered Species (CITES)** | **Yes/No** |
| **Convention on the Conservation of Migratory Species of Wild Animals (CMS)** | **Yes/No** |
| **Ramsar Convention on Wetlands (Ramsar)** | **Yes/No** |
| **United Nations Framework Convention on Climate Change (UNFCCC)** | **Yes/No** |
| **Global Goals for Sustainable Development (SDGs)** | **Yes/No** |

## Q15. National and International Policy Alignment

Using **evidence** where available, please detail how your project **will contribute to national policy** (including NBSAPs, NDCs, NAP etc.), and in turn **international biodiversity** **and development** conventions, treaties and agreements that the country is a signatory of.

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| (Max 300 words) |

## Q16. Methodology

Please summarise the evidence and activities you will use to achieve your intended Outcome and contribute towards your Impact.

**Q16a. How have you used evidence and lessons learnt from past and present activities** (carried out by project partners and others) **to give you confidence that you designed an effective project?** Please include reference to any ongoing or previous work within the same or related geographic/thematic area and detail how your project will build on or align with this.

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| (Max 200 words) |

**Q16b. Please provide a description of what you are planning to do, and how activities will be delivered and managed.**

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| (Max 400 words) |

## Q17. Gender Equality and Social Inclusion (GESI)

All applicants must consider whether and how their project will contribute to promoting equality between persons of different gender and social characteristics. Please include reference to the GESI context in which your project seeks to work. **Explain your understanding** of how individuals may be disadvantaged or excluded from equal participation within the context of your project, and **how you seek to address this**. You should consider how your project will **proactively contribute** **to ensuring individuals achieve equitable outcomes** and how you will ensure meaningful participation for all those engaged.

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| (Max 200 words) |

## Q18. Safeguarding

Defra are committed to protecting people from harm, including protection from sexual exploitation, abuse and harassment (PSEAH). As part of the Terms and Conditions for this fund you must comply with an accepted minimum standard. If your application proceeds to Stage 2 you will be expected to demonstrate how you meet these standards.

Please indicate which, if any, safeguarding standard your organisation currently adopts. If your organisation does not currently apply any safeguarding standards, please state which you plan to adopt this year. **You do not need to submit your safeguarding or associated policies with your Stage 1 application.**

|  |  |
| --- | --- |
| **Core Humanitarian Standard (CHS)** | **Yes/No** |
| **Inter-Agency Standing Committee Minimum Operating Standards on Protection from Sexual Exploitation and Abuse by Own Personnel (IASC MOS-PSEA)** | **Yes/No** |
| **Common Approach to Protection from Sexual Exploitation, Abuse and Harassment (CAPSEAH)** | **Yes/No** |
| **Not Sure/Other (please specify)**  (Max 20 words) | |

## Q19. Change Expected

Please set out the **expected changes and benefits to both biodiversity and multi-dimensional poverty reduction** this project will deliver. You should identify what will change and who will benefit **a)** in the **short-term** (i.e. during the life of the project) and **b)** in the **long-term** (after the project has ended) and the **potential to scale** the approach.

When talking about how people will benefit, please remember to give details of who will benefit, noting the GESI guidance provided, and the number of beneficiaries (people) expected. The number of communities is insufficient detail – number of households should be the largest unit used.

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| (Max 300 words) |

**Q20. Pathway to change**

Please outline your project’s expected pathway to change. This should be an overview of the overall project logic and outline **why and how** you expect your Outputs to contribute towards your overall Outcome and, in the longer term, your expected Impact.

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| (Max 200 words) |

**Q21. Logical Framework (logframe)**

Darwin Initiative projects will be required to monitor and report against their progress towards their Outputs and Outcome. This section sets out the expected Outputs and Outcome of your project, how you will measure progress against these and how we can verify this.

Refer to the **Monitoring, Evaluation and Learning Guidance** and **the Standard Indicators Guidance** when developing your logframe.

The **logframe template** (N.B. there is a different template for Stage 1 and Stage 2) should be downloaded from Flexi-Grant, completed and uploaded as a PDF within your Flexi-Grant application – **please do not edit the logframe template structure (other than adding additional Outputs if needed) as this may make your application ineligible**. In the application form, you are asked to copy in the Impact, Outcome and Output statements - these should be identical to your uploaded logframe.

## Q22. Project partners

Please list all the partners involved (including the Lead Organisation) and provide a summary of their roles.

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| --- | --- |
| **Lead Organisation name:** |  |
| **Other partners (name and country):** | (Max 75 words) |
| **Summary of roles and responsibilities of the partners in the project:** | (Max 150 words) |
| **Please confirm that all listed partners are aware of this application and have actively contributed to the development of the project.** |  |

## Q23. British embassy or high commission engagement

It is important for UK Government representatives to understand if UK funding might be spent in the project country/ies. Please indicate if you have attempted to contact the relevant British embassy or high commission to discuss the project. If you have not, please say why not. Please note that some embassies or high commissions may not be able to respond to you but your project will not be penalised for a lack of response.

If yes, please provide the name of your contact or how you contacted them.

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| (Max 10 words) |

If you have not, please say why not.

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| (Max 50 words) |

## Certification

I certify that, to the best of my knowledge and belief, the statements made in this application are true and the information provided is correct and that I have the authority to submit an application on behalf of my organisation.

**Name (block capitals):**

**Position in organisation:**

**Signed:**

**Dated:**

**If this section is incomplete the entire application will be rejected. You must provide a real (not typed) signature. You may include a PDF of the signature page for security reasons if you wish.**

## Checklist for submission

|  |  |
| --- | --- |
|  | Check |
| I have read the Guidance documents, including the “Darwin Initiative Guidance”, “Monitoring Evaluation and Learning Guidance”, “Standard Indicator Guidance” and “Finance Guidance”. |  |
| I have read, and can meet, the current Terms and Conditions for this fund. |  |
| I have provided actual start and end dates for the project. |  |
| I have provided a summary budget based on UK government financial years i.e. 1 April – 31 March and in GBP in Question 10.  N.B.: we do not require the budget spreadsheet at this stage. |  |
| I have uploaded a cover letter with the application. |  |
| I have attached a completed logframe as a PDF using the template provided and using “Monitoring Evaluation and Learning Guidance” and “Standard Indicator Guidance” |  |
| The application has been signed by a suitably authorised individual (clear electronic or scanned signatures are acceptable). |  |
|  |  |
| I have checked the [Darwin Initiative website](https://www.darwininitiative.org.uk/apply/) immediately prior to submission to ensure there are no late updates. |  |
| I have read and understood the Privacy Notice on [Darwin Initiative website](https://www.darwininitiative.org.uk/apply/) |  |
| The additional supporting evidence is in line with the requested evidence, amounts to a maximum of 5 sides of A4, and is combined as a single PDF. |  |
| (If copying and pasting into Flexi-Grant) I have checked that all the responses have been successfully copied into the online application form. |  |
| Do not include letters of support or CVs with this application. |  |
| Ensure you submit this application on [Flexi-Grant](https://bcfs.flexigrant.com/) |  |

Once you have completed the checklist above, please submit via the [Flexi-Grant portal](https://bcfs.flexigrant.com/), not later than 22:59 GMT (23:59 BST) Monday 8th July 2024

## Data protection and use of personal data

Information supplied in the application form, including personal data, will be used by Defra as set out in the **Privacy Notice**, available from the [Forms and Guidance Portal](https://darwininitiative.org.uk/apply/).

This **Privacy Notice must be provided to all individuals** whose personal data is supplied in the application form. Some information may be used when publicising Darwin Initiative including project details (usually title, lead organisation, project leader, location, and total grant value).