

# Monitoring & Evaluation Plan

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### Developing an M&E Plan



#### Issues to consider

- M&E management
- Purpose of the plan
- Resource needs HR and £
- Timing and sequencing
- Feedback and lesson-learning
- Provision of sound evidence



### Who measures What?

Who is responsible

Who needs to be included in the monitoring process

Who needs to be included in the evaluation process

What aspects are you measuring

- Milestones
- Indicators
- Assumptions
- Risks





# How do they measure it?

- Are these set methods, and templates to ensure consistency in measurement?
- Is there a system to store and collate data?
- When do they measure it?



"The only man who behaves sensibly is my tailor; he takes my measurements every time he sees me, while all the rest go on with their old measurements and expect me to fit them"

George Bernard Shaw







- How much would the planned activities cost?
- Cost efficiencies and cost minimisation
  - How much can be done as part of routine reporting and management monitoring?
  - What requires specific evidence gathering?
  - What uses secondary data generated by others?

# Translate into a structured plan

LOG	Indicator	Means of	Assumption		
FRAME		verification	/risk		
Impact	Impact indicator	Source	If this is achieved outcome will		
			contribute to impact		
Outcome	Outcome Indicator	Source	If this is achieved outcome will		
			contribute to impact		
Outputs	Output Indicator	Source	If this is achieved output will		
			contribute to outcome		
Activities					

Purpose and objectives of the plan Systems for learning and responding Who, what, when, how much



Expected Results Chain	Rationale	Inc. ators	Baseline	Targets	Measure	ly clogy	Data Sources	Frequency	Templates	Responsibility
Goal	From RF Meeting Output 1.1	From RF Meeting Output 1.1	From existing sources or to be collected in baseline assessment	From RF Meeting Output 1.1		Detailed measurement methodology, incl tools used			Work file developed	
Purpose	From RF Meeting Output 1.1	From RF Meeting Output 1.1		From RF Meeting Output 1.1						
Output 1 Procedures including safer building techniques	From RF Meeting Output 1.1	From RF Meeting Output 1.1		From RF Meeting Output 1.1						
Assumptions										
Standard Indicators										