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# **DIR27S2\1016**

## **Sustainable management planning for St Helena's National Conservation Areas**

St Helena's iconic, and highly endemic, biodiversity is of international importance. The Island's 'nature' National Conservation Areas (NCA), cover 38% of the island, helping protect the 502 endemic, and 38 globally threatened native species. To secure the legal status of the NCAs, 13 sustainable-use NCA management plans, analytical tools and framework to monitor their effectiveness will be developed. Key activities include; reviewing and collecting data and information, identifying knowledge gaps, stakeholder engagement, indicator development, drafting Management Plans and capacity building.

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## Section 1 - Contact Details

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### PRIMARY APPLICANT DETAILS

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**Title** Ms  
**Name** Amanda  
**Surname** Gregory  
**Organisation** Joint Nature Conservation  
Committee  
**Website (Work)** <https://jncc.gov.uk/our-work/natural-capital-in-the-overseas-territories/>  
**Tel (Work)** [REDACTED]  
**Email (Work)** [REDACTED]  
**Address** [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

### CONTACT DETAILS

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**Title** Ms  
**Name** Isabel  
**Surname** Peters  
**Website (Work)** <https://www.sainthelena.gov.sh/>  
**Tel (Work)** [REDACTED]  
**Email (Work)** [REDACTED]  
**Address** [REDACTED]  
[REDACTED]  
[REDACTED]

### GMS ORGANISATION

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Type	Public limited company
Name	Joint Nature Conservation Committee
Phone (Work)	[REDACTED]
Email (Work)	[REDACTED]
Website	[REDACTED]
Address	[REDACTED]

## Section 2 - Title, Dates & Budget Summary

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### Q3. Project title:

Sustainable management planning for St Helena's National Conservation Areas

### What was your Stage 1 reference number? e.g. DIR27S1\100123

DIR27S1\1328

### Q4. Country(ies)

Which eligible host country(ies) will your project be working in? Where there are more than 4 countries that your project will be working in, please add more boxes using the selection option below.

Country 1	St Helena	Country 2	No Response
Country 3	No Response	Country 4	No Response

### Do you require more fields?

No

### Q5. Project dates

#### Start date:

05 July 2021

#### End date:

31 March 2024

#### Duration (e.g. 2 years, 3 months):

2 years, 9 months

### Q6. Budget summary

Year:	2021/22	2022/23	2023/24	2024/25	Total request
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<b>Amount:</b>	£99,685.00	£112,680.00	£131,980.00	£0.00	<b>£</b>
					344,345.00

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**Q6a. Do you have matched funding arrangements?**

Yes

**What matched funding arrangements are proposed?**

The project is seen as an important contributor to the UK Government's 25 Year Environment Plan Overseas Territories K4 condition indicator for Protected Areas. Consequently, JNCC will contribute £ [REDACTED] per annum to cover the costs of staff time (£ [REDACTED]). JNCC have reduced their overheads from their standard [REDACTED] to [REDACTED] (£ [REDACTED]). (Total contribution: £ [REDACTED]).

The project directly contributes to three of the Environment, Natural Resources and Planning Directorate's priorities and will deliver on an outstanding and much needed work area. Hence, the Directorate is allocating St Helena Government staff time, and training, as co-funding throughout the project (Total value: £ [REDACTED]).

**Q6b. Proposed (confirmed and unconfirmed) matched funding as % of total project cost (total cost is the Darwin request plus other funding required to run the project).** [REDACTED]

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## Section 3 - Project Summary

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### Q7. Summary of project

**Please provide a brief summary of your project, its aims, and the key activities you plan on undertaking. Please note that if you are successful, this wording may be used by Defra in communications e.g. as a short description of the project on [GOV.UK](http://GOV.UK).**

**Please write this summary for a non-technical audience.**

St Helena's iconic, and highly endemic, biodiversity is of international importance. The Island's 'nature' National Conservation Areas (NCA), cover 38% of the island, helping protect the 502 endemic, and 38 globally threatened native species. To secure the legal status of the NCAs, 13 sustainable-use NCA management plans, analytical tools and framework to monitor their effectiveness will be developed. Key activities include; reviewing and collecting data and information, identifying knowledge gaps, stakeholder engagement, indicator development, drafting Management Plans and capacity building.

## Section 4 - Darwin Objectives and Conventions

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### Q8. Objectives for the Darwin Initiative

**Please indicate which of the fund objectives (listed on p.8 of the guidance) you will be addressing.**

- To address the multiple pressures driving freshwater habitats decline
- To promote the responsible stewardship of natural assets
- To promote the sharing of the benefits arising from the use of biodiversity
- Contributing towards reversing the increase in threats of extinction to the world's flora and fauna

## Q9. Biodiversity Conventions, Treaties and Agreements

**Q9a. Your project must support the commitments of one or more of the agreements listed below.**

**Please indicate which agreement(s) will be supported and describe which objectives your project will address.**

- Convention on Biological Diversity (CBD)
- United Nations Framework Convention on Climate Change (UNFCCC)
- Global Goals for Sustainable Development (SDGs)

### Q9b. Biodiversity Conventions

**Please detail how your project will contribute to the aims of the agreement(s) your project is targeting. You should refer to Articles or Programmes of Work here.**

This project will contribute to CBD Aichi Targets:

Strategic Goal C: To improve the status of biodiversity by safeguarding ecosystems, species and genetic diversity

Aichi Target 11: Protected areas increased and improved.

Contribution: Confirm management and legal status of St Helena's 13 terrestrial 'nature' National Conservation Areas (NCAs) that cover 38% of St Helena's landmass, through stakeholder developed, and agreed, Management Plans for each NCA. Analytical tools developed to review effectiveness of Management Plans and support alternative management options.

Activities: Review and ground-truth biodiversity status and boundaries for consultation process and management planning. Legal status of the 13 NCAs confirmed. Analytical tool development to consolidate evidence base and inform effectiveness of management options. The Management Plans will promote biodiversity conservation while helping the island to better cope with climate change through effective conservation management integrated into the wider landscape.

And:

Strategic Goal A: Address the underlying causes of biodiversity loss by mainstreaming biodiversity across government and society

Aichi Target 1: By 2020, at the latest, people are aware of the values of biodiversity and the steps they can take to conserve and use it sustainably.

Contribution: By raising the awareness across St Helena of drivers of biodiversity loss the project will: raise the appreciation of value of biodiversity; work to reduce the key threats of habitat loss and disturbance; increase benefits from alternative livelihoods; and provided resilience from a healthy natural environment. Activities: Awareness increased through effective participatory processes established at project initiation, including full St Helena-wide consultations; methods and benefits defined in project communications plan.

Strategic Goal B: Reduce the direct pressures on biodiversity and promote sustainable use

Aichi Target 5: By 2020, the rate of loss of all natural habitats, including forests, is at least halved and, where feasible, brought close to zero, and degradation and fragmentation is significantly reduced.  
Contribution: Management Plans to reduce habitat loss and promote the sustainable use of natural resources.

Activities: Management Plans define permissible actions in the NCA with the aim to improve natural habitats through effective, sustainable management.

Aichi Target 7: By 2020 areas under agriculture, aquaculture and forestry are managed sustainably, ensuring conservation of biodiversity.

Contribution: Management Plans to reduce the pressures upon biodiversity.

Activities: Pressures and Threats assessment for each NCA (13) will feed into the assessments and test the impact of management options under varying scenarios. These outputs will be used to inform management options for each of the NCAs and support their sustainable and effective management.

### **Q9c. Is any liaison proposed with the CBS / ABS / ITPGRFA / CITES / CMS / Ramsar / UNFCCC focal point in the host country?**

Yes

#### **If yes, please give details.**

The project co-leader, Isabel Peters, is the St Helena focal point for CBD, CITES, CMS and Ramsar. Ms Peters has been heavily involved in the development of this project, having first discussed the project, with the JNCC Project Manager in 2019.

### **Q9d. Global Goals for Sustainable Development (SDGs)**

#### **Please detail how your project will contribute to the Global Goals for Sustainable Development (SDGs)**

The project will also contribute to:

Goal 15: Protect, restore, and promote sustainable use of terrestrial ecosystems, sustainably managed forest, combat desertification, and halt and reverse land degradation and halt biodiversity loss.

15.1 Conservation and sustainable use terrestrial ecosystems and services.

15.2 Promote the implementation of sustainable management of all types of forest

15.5 Reduce the degradation of natural habitats, halt the loss of biodiversity, and protect and prevent the extinction of threatened species

15.8 Invasive species measures.

Contribution: Through the creation of stakeholder agreed sustainable Management Plans for each NCA the project will increase the understanding and awareness of the distribution and importance of the management measures needed to protect St Helena's biodiversity. Capacity building and training will increase on-island biodiversity analysis techniques to support monitoring of the effectiveness of the Management Plans and support national and international reporting.

Activities: Stakeholder-driven sustainable management plans created. Analytical tools developed, and training provided, to assess the effectiveness of the management plans and provide evidence to support management options to protect diversity of species and habitats.

## **Section 5 - Lead Organisation Summary**

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## Q10. Lead organisation summary

**Has your organisation been awarded a Darwin Initiative or IWT Challenge Fund award before (for the purposes of this question, being a partner does not count)?**

Yes





**If yes, please provide details of the most recent awards (up to 6 examples).**

Reference No	Project Leader	Title
19-031	Tony Weighell	Mapping St.Helena's marine biodiversity to create a marine management plan
DPLUS119	Megan Tierney	Technical assistance programme for effective coastal marine management in TCI
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>
<i>No Response</i>	<i>No Response</i>	<i>No Response</i>

**Have you provided the requested signed audited/independently examined accounts? If you select "yes" you will be able to upload these. Note that this is not required from Government Agencies.**

Yes

**Please attach the requested signed audited/independently examined accounts.**

-  [DIR27S2 1016-JNCC Annual report Accounts-2 019-2020](#)
-  09/02/2021
-  18:36:03
-  pdf 3.38 MB

## Section 6 - Project Partners

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### Q11. Project partners

**Please list all the partners involved (including the Lead Organisation) and explain their roles and responsibilities in the project. Describe the extent of their involvement at all stages, including project development.**

**This section should illustrate the capacity of partners to be involved in the project. Please provide Letters of Support for the Lead Organisation and each partner or explain why this has not been**

included.

**N.B: There is a file upload button at the bottom of this page for the upload of a cover letter (if applicable) and all letters of support.**

<b>Lead Organisation name:</b>	Joint Nature Conservation Committee
<b>Website address:</b>	<a href="https://jncc.gov.uk/">https://jncc.gov.uk/</a>
<b>Details (including roles and responsibilities and capacity to engage with the project):</b>	<p>JNCC will be responsible for project and financial management delivery. They will ensure project methods and scientific rigour are applied and outputs are robust, credible, and useable.</p> <p>JNCC will deliver WP3: modelling and assessment; WP2: training, together with SFL, and together with SHG draft WP1 Management Plans. JNCC will be responsible for Project Management and leading the Monitoring and Evaluation plan in collaboration with the on island Project Officer.</p> <p>JNCC has extensive experience delivering similar projects in the Overseas Territories and UK; in particular, developing adaptive management plans and using adaptive risk management approaches for managing evidence to inform and justify management decisions.</p> <p>JNCC has a particularly strong source of terrestrial protected area assessment expertise with around 21 staff members working on terrestrial surveillance and monitoring and have a wide combined skill sets including; capacity building, data management, infrastructure, and analysis (modelling, BBN design), fisheries management, and earth observation experience. JNCC are members of the Defra Centre of Excellence for Earth Observation and managing the EODIP Earth observation data integration programme, and EO data service for England.</p> <p>Within JNCC experienced Project Managers are available to support all roles if required.</p>
<b>Have you included a Letter of Support from this organisation?</b>	<input checked="" type="radio"/> Yes
<b>Have you provided a cover letter to address your Stage 1 feedback?</b>	<input checked="" type="radio"/> Yes

**Do you have partners involved in the Project?**

Yes



**1. Partner Name:** St Helena Government

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**Website address:** <https://www.sainthelena.gov.sh/>

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**Details (including roles and responsibilities and capacity to engage with the project):**

The St. Helena Government (SHG)-Environment, Natural Resources and Planning Directorate (ENRPD), Infrastructure and Transport Directorate and Information and Technology Department were consulted at Stage 1 and 2. All organisations have contributed to the Stage 2 application.

SHG will provide expertise and direction, and key staff to input into the project. This will be delivered across SHG Directorates, according to the core function, and expertise inherent across the sectors.

SHG Environment, Natural Resources and Planning Directorate will: host the on-island Project Officer and data collectors who will review and collect data and information under WP1; lead public consultations under WP4; input into WP2 and WP3; and ensure outputs are useable by SHG.

SHG Infrastructure & Transport Directorate (I&T) will be responsible for on-island data integration into GIS systems, mapping and training.

SHG membership on the Project Management Group will include representatives from environmental management, planning, GIS and education who will contribute to the technical steer and oversight of the project, including meeting regularly to review project progress, consider possible problems and formulate solutions, and support monitoring and evaluation of project direction, corrective actions (as necessary) outputs and outcomes.

SHG will provide membership on the Project Stakeholder Groups.

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**Have you included a Letter of Support from this organisation?**  Yes

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**2. Partner Name:** SAERI (Falklands) Ltd (SFL)

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**Website address:** <https://www.south-atlantic-research.org/sfl/>

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**Details (including roles and responsibilities and capacity to engage with the project):**

SAERI (Falklands) Ltd (SFL) works across the South Atlantic Islands and beyond, focussing on environmental research and developing tools that help evidence-based decision making on islands. SFL has worked closely with the St. Helena government and the JNCC on environmental data management over a number of years.

In this project, SFL will lead WP2-Training. SFL will provide data management and analysis training under WP2, provide data management support under WP3, provide links to other projects such as EU MOVE and, will work with JNCC analysts providing quality assurance on key outputs. SFL will also be a member of the Project Management Group.

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**Have you included a Letter of Support from this organisation?**

Yes

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**3. Partner Name:**

*No Response*

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**Website address:**

*No Response*

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**Details (including roles and responsibilities and capacity to engage with the project):**

*No Response*

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**Have you included a Letter of Support from this organisation?**

Yes  
 No

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**4. Partner Name:**

*No Response*

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**Website address:**

*No Response*

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**Details (including roles and responsibilities and capacity to engage with the project):**

*No Response*

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**Have you included a Letter of Support from this organisation?**

Yes  
 No

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**5. Partner Name:**

*No Response*

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**Website address:**

*No Response*

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Details (including roles and responsibilities and capacity to engage with the project): *No Response*

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Have you included a Letter of Support from this organisation?  Yes  No

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6. Partner Name: *No Response*

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Website address: *No Response*

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Details (including roles and responsibilities and capacity to engage with the project): *No Response*

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Have you included a Letter of Support from this organisation?  Yes  No

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**If you require more space to enter details regarding Partners involved in the project, please use the text field below.**


*No Response*

**Please provide a cover letter responding to feedback received at Stage 1 if applicable and a combined PDF of all letters of support.**

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 [DIR27S2 1016-CoverLetter-LoS1](#)

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## Section 7 - Project Staff

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### Q12. Project staff

**Please identify the core staff on this project, their role and what % of their time they will be working on the project. Further information on who should be classified as core staff can be found in the guidance.**

**Please provide 1 page CVs for these staff, or a 1 page job description or Terms of Reference for roles yet to be filled. These should match the names and roles in the budget spreadsheet.**

**If your team is larger than 12 people please review if they are core staff, or whether you can merge roles (e.g. 'admin and finance support') below, but provide a full table based on this template in the pdf of CVs you provide.**

Name (First name, Surname)	Role	% time on project	1 page CV or job description attached?
Amanda Gregory	Project Leader	15	Checked
Isabel Peters	Co-Project Lead	10	Checked
Darren Duncan	Quality Assurance: Management Plans	5	Checked
Devlin Yon	GIS, Data Management & Mapping	5	Checked





**Do you require more fields?**

Yes

Name (First name, Surname)	Role	% time on project	1 page CV or job description attached?
Vacant	Project Officer (on-island)	100	Checked
Vacant	Data Collector (x6) (on-island)	18	Checked
Becky Trippier	Data Analyst	20	Checked
Emma Wright	Quality Assurance: Data tools and models	5	Checked
Catherine Gallagher	Training and data support	5	Checked
Tara Pelembe	Training oversight and project link support	1	Checked
<i>No Response</i>	<i>No Response</i>	0	Unchecked
<i>No Response</i>	<i>No Response</i>	0	Unchecked

**Please provide 1 page CVs (or job description if yet to be recruited) for the project staff listed above as a combined PDF.**

**Ensure the file is named clearly, consistent with the named individual and role above.**

 [DIR27S2\\_1016-CVs](#)  
 09/02/2021  
 01:44:53  
 pdf 1.4 MB

**Have you attached all project staff CVs?**

## Section 8 - Problem statement

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### Q13. Problem the project is trying to address

**Please describe the problem your project is trying to address in terms of biodiversity and its relationship with poverty. For example, what are the drivers of loss of biodiversity that the project will attempt to address? Why are they relevant, for whom? How did you identify these problems?**

**Please cite the evidence you are using to support your assessment of the problem (references can be listed in your additional attached PDF document which can be uploaded at the bottom of the next page).**

St Helena's biodiversity is of international importance. Shaped by its remote location, varied landscapes and climate, St Helena is home to one-third of the total terrestrial endemic biodiversity (502 species) recorded for all the UK Overseas Territories, as well as 38 globally threatened native species. St Helena's unique range of habitats and species include; the endemic gumwood, the last known natural stand of boxwood, many endemic invertebrates e.g. the nocturnal burrow dwellers and spiky yellow woodlouse, and includes five Important Wirebird Areas for the conservation of the island's only remaining indigenous bird species.

The Island's unique flora and fauna is now under pressure from the impacts of climate change, invasive species, introduced pests and diseases and land-use pressures associated with economic development.

In recent years, the island has experience significant loss of biodiversity resulting in an environment that is less resilient to pests and diseases and more prone to impacts from drought and other climate-related pressures. The water shortages, experienced during periods of drought, have caused food shortages, increasing the whole population's reliance on food imports. The Covid-19 health crisis has led to a cessation in tourism-related income. This has highlighted the need to find more locally based solutions to support sustainable livelihoods.

The combined pressures of climate change driven drought, invasive species, pests, and biodiversity loss is reducing St Helena's environmental resilience. Coupled with the increased need for food and water security, and the expectation of increase future tourism, the demands for development and land use change within the National Conservation Areas is increasing, exerting yet more pressure on the Island's biodiversity.

The 14 'nature' National Conservation Areas (NCAs) cover 38% of the island and were selected for their endemic biodiversity importance and landscape value being designated through the Land Development Control Plan (2012-22) . To fulfil the protected status conditions of the LDCP (2012-22), and gain legal protection, each National Conservation Area is required to have a Management Plan. While there have been historic consultations with stakeholders to start the process, capacity and resource limitations have precluded the development and publication of the Management Plans. Currently only The Peaks (including Diana's Peak National Park)) has a Management Plan. The LDCP also states that any development is determined 'by the stipulations of the Management Plan for the area'. Without the necessary Management Plans, the NCA's legal status is being challenged, potentially placing more pressures on land-use change within the protected areas. For these reasons, in 2019, St Helena Government opened discussions with JNCC to help support this priority need.

There are many studies that link biodiversity and poverty, e.g. CBD commissioned reviews that have identified successful poverty reduction benefits . Building on this understanding, this project will develop

Management Plans, analytical tools, and a monitoring framework to help conserve and restore biodiversity. Through active engagement with local communities, businesses, and landowners, in and around the NCAs, we will develop management options for sustainable land-use and identify opportunities for alternative livelihoods created within the NCAs and within the legal conditions.

## Section 9 - Method, Change Expected, Gender & Exit Strategy

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### Q14. Methodology

**Describe the methods and approach you will use to achieve your intended Outcome and Impact. Provide information on:**

- How you have analysed historical and existing initiatives and are building on or taking work already done into account in project design. Please cite evidence where appropriate.
- The rationale for carrying out this work and a justification of your proposed methodology.
- How you will undertake the work (materials and methods).
- How you will manage the work (roles and responsibilities, project management tools, etc.).

This project will build on previous work to develop the NCAs, including; proposals for the identification, validation, and gazetting undertaken by Nautilus Consultants under contract by the St Helena Government and the subsequent draft NCA Management Development Plans produced by the SHG's Environment, Natural Resources and Planning Directorate (ENRPD). Strategy documents for specific fauna and flora, including; The St Helena Invertebrate Conservation Strategy 2016-2021(6), Spiky Yellow Woodlouse Action Plan(7) and the St Helena Wirebird Species Action Plan 2011-2016 will provide information and context. Various internal working documents including the Millennium Forest Management Plan, ENRPD's endemic seed collection database and internal species conservation protocols and The Landscape & Ecology Mitigation Programme's Management Plan template, photographic records and survey data will also be included.

The project will follow the same successful community and participatory process established for the development of the 2021-2026 Peaks Management Plan and Implementation Plan. The Peaks is one of the 14 NCAs.

St Helena National Trust (SHNT) will sit on the project management and stakeholder groups as key stakeholders/landowners and to share invertebrate expertise (DPLUS104).

Four work packages will deliver the remaining 13 'terrestrial nature' NCA Management Plans (MPs), a framework for monitoring effectiveness, and prepare documents for legal adoption in St Helena. WPO project management is emitted here and provided in Q33 M&E.

WP1: Reviewing and gathering evidence for MPs (SHG lead)

- Project partners agree criteria and methodology for NCA assessment.
- On-island Project Officer collates historic and existing data and metrics.
- Pressures and threats assessment conducted for each of the 13 NCAs.
- Six data collectors gather new priority data.
- Final 13 MPs agreed by SHG and landowners.

WP2: Training (SFL lead, in collaboration with SHG)

A minimum of 15 staff (from across the relevant SHG sections and SHNT) will receive training. Training to be designed and delivered:

- SFL will provide training to at least 5 GIS Unit Officers in data preparation and the use of modelling and

assessment tools (e.g. SQL and QGIS).

- JNCC will provide training to at least 10 officers in use of data analysis and decision support tools (e.g. Bayesian Belief Networks, species distribution models) and implementing and assessing effectiveness of management plans.
- SHG will provide training in data collection, general field skills and plant ID for the 6 data collectors.
- SHNT will be contracted to provide invertebrate ID training for the 6 data collectors. External expertise will be contracted as required for new invertebrate identification.
- At least 2 SHG Officers will be upskilled to 'Train-the-Trainer' so that knowledge and skills can be retained on-island for the future and extended to people in the wider St. Helena community.

WP3: Modelling and assessment of MPs (JNCC lead, in collaboration with SHG and SFL)

- Project partners agree data standards and metadata protocols.
- JNCC analysts review existing land-management data and data analysis tools.
- Agree and develop new decision-support tools to inform land-management options for 13 NCAs.
- Revised baseline reports produced for 13 NCAs.
- Management options for 13 NCAs tested using outputs from pressure and threats assessments, scenario models, species and habitats models and biological & physical field surveys.
- A framework for monitoring the effectiveness of all 14 NCAs (including Peaks NCA) is produced.
- SFL create a database that's incorporated into the SHG GIS Unit.

WP4: Stakeholder engagement (St Helena Government lead)

- Project launch shared on social media, in local newspapers and online.
- Conduct a public survey to assess understanding of the value of biodiversity and the pressures/threats upon it. Repeat the survey at the end of the project to establish increased stakeholder awareness following the project.
- Hold a stakeholder workshop on revised baseline assessments for 13 NCAs.
- Hold a formal 28-day public consultation on management options for 13 NCAs (as per the Environmental Protection Ordinance) and the framework for monitoring effectiveness of all 14 NCAs. Consultations/workshops will be held in tranches to be defined by NCA type or location as agreed by PSG.
- Gender assessment and analysis undertaken from 3 workshop/consultation events and direct engagement and results sent to PMG.

## **Q15. Raising awareness of the potential worth of biodiversity**

**If your project contains an element of communications, knowledge sharing and/or dissemination please provide a description of your intended audience, how you intend to engage them, what the expected products/materials will be and what you expect to achieve as a result.**

**For example, are you expecting to directly influence policy in your host country or is your project a community advocacy project to support better management of biodiversity?**

A key objective of the project is to raise stakeholder and public awareness about the need for sustainably managed NCAs and maximise stakeholder buy-in for the Management Plans. There will be active engagement with local communities, businesses and landowners through day and evening in-person community consultations and one-on-one discussions with key stakeholders e.g. landowners. An online and paper stakeholder survey will be distributed to stakeholders at the start and end of the project to assess the understanding of the value of biodiversity and the pressures/threats upon it. A project communications plan will be developed identifying stakeholder groups, types of communication methods and identifying key communication dates for project outputs.

A 28-day consultation will be held for each of the 13 NCAs Management Plans. The timetable for delivery

will be assessed upon advice from St Helena Government. NCM management plans will be grouped in to similar types to streamline the consultation process. These tranches of NCA consultations will maintain the project visibility as well as maintaining the value of biodiversity message within the local communities. Consultation materials will be made available as hard copies from SHG offices and online on the SHG publications webpage. The aim of the consultations will be to gather knowledge and opinions on the management options for each NCA; raise awareness of the mutual environmental and socioeconomic benefits the NCA could bring; and to gather ideas on alternative livelihoods that mutually benefit biodiversity and sustainable activities.

Updates about the project will be shared via project partners social media channels (Twitter and Facebook), on radio and local newspaper articles .

## **Q16. Capacity building**

**If your project will support capacity building at institutional or individual levels, please provide details of what form this will take and how this capacity will be secured for the future.**

Capability and capacity building lie at the heart of the project. Models will support data-driven evidence based-decision making. Building on the concept of 'collect once, use many times', we shall maximise the data already collected in St Helena from established practices. Data standards, metadata and management protocols for collecting new data will be established which will support all future data collection and licence agreements. The data standards and processes will increase efficiency in data handling for the Management Plan monitoring effectiveness framework. To store and manage the existing and new field data and modelled outputs collected under this project a database will be created and incorporated into the SHG GIS Unit.

WP2 will provide comprehensive training using the technical expertise of the project partners. The project will deliver capability to: 10 officers in the use of analytical tools and decision support tools (e.g. Bayesian Belief Networks, species distribution models); 10 officers in implementing and assessing effectiveness of management plans; and 5 GIS officers in data preparation, storage, standards and management.

The project will adopt the 'train-the-trainer' approach to all training provided. 2 SHG officers will be able to train in priority SHG identified data analysis tools. This means that those trained not only possess the skills to conduct data management and evidence tasks themselves but also have the materials and ability to be effective trainers and facilitators. This allows skills to be passed on to additional stakeholders in the future, retains capabilities in St Helena, and allows skills gaps to be quickly filled.

## **Q17. Gender equality**

**All applicants must consider whether and how their project will contribute to reducing inequality between persons of different gender. Explain how your project will collect sex disaggregated data and what impact your project will have in promoting gender equality.**

Gender inclusion data will be collected within every part of the project to establish if there are differences of roles between genders. This will include those working within Government and direct stakeholders, and in the wider consultation process. The project will promote gender equality where possible and ensure equal opportunities to participate in consultation.

We shall follow Conservation International '5 Step' procedure for Integrating Gender and Social Equality into conservation programming. This will inform gathering information, identifying benefits, risks and barriers associated with gender and social equality, and develop solutions to ensure a gender balanced consultation



process. Solutions will be evaluated and reported as part of the project report and monitoring through the M&E process.

## Q18. Change expected

**Detail the expected changes this work will deliver. You should identify what will change and who will benefit a) in the short-term (i.e. during the life of the project) and b) in the long-term (after the project has ended).**

**Please describe the changes for biodiversity and for people in developing countries, and how they are linked. When talking about people, please remember to give details of who will benefit and the number of beneficiaries expected. The number of communities is insufficient detail – number of households should be the largest unit used. If possible, indicate the number of women who will be impacted.**

a) Short-term

Short term gains during the project are expected to include:

-If quick-win management interventions are identified and can be implemented whilst the project is running, these will be highlighted and reported.

-Stakeholders awareness of the benefits of changes to land use and managing pressures will increase during the project with scope for short term behavioural change, and positive practises clearly established prior to full implementation of the management plans directly.

-Some welfare benefits (poverty alleviation) are anticipated in the short term as consultation and active engagement with local communities, businesses and landowners, will demonstrate the mutual benefits these NCAs could bring to St Helena, including consideration of alternative livelihoods. Stakeholders will develop an understanding of the value of biodiversity and previously unsighted benefits of the 38% of land area allocated to NCAs.

-Clear short term change will be achieved through training of at least 15 people in new or enhanced skills. Some of these skills will be transferable to other work sectors and, with volunteer assistance, will enhance the on-island skills generally available. This will enhance the economic potential of individuals and communities through diversification of employment, or by adding value to exiting activities.

-The project will use the 'train-the-trainer' approach so that the enhanced economic opportunities will be of long-term benefit to the people on St Helena.

-Short-term employment of a Project Officer and 6 data collectors who will receive training enabling upskilling that could enable them to undertake similar work in the future.

b) Longer term (3+ years)

-The last St Helena national census (2016) recorded the resident population as 2,396 males and 2,138 females. The NCA management plans stand to benefit the whole population by maintaining and restoring biodiversity, whilst promoting sustainable land use management, enhancing the island's overall resilience to drought, pests and diseases, and climate change, and increasing socio-economic benefits to the local community through tourism and other income generating activities.

-Having formally adopted management plans should also ensure that any development within NCAs is in

keeping with, and supportive of, overall conservation objectives.

-An ongoing feedback loop will help to maintain the protection of the NCAs as benefits become more apparent, including on human wellbeing.

-The skill sets and competencies developed during the project will have lasting economic benefits to individuals and communities on the island.

## Q19. Pathway to change

**Please outline your project's expected pathway to change. This should be an overview of the overall project logic and outline how you expect your Outputs to contribute towards your overall Outcome and, longer term, your expected Impact.**

It is well established that a successfully managed Protected Area directly benefits biodiversity and human wellbeing (as supported by CBD Target 11). By following a participatory approach throughout the project St Helena's 14 nature National Conservation Areas will result in change by:

- 1) Reducing biodiversity and habitat loss, helping to restore ecosystem function in each NCA, increasing ecosystem resilience and reducing its vulnerability to pests, diseases, and other pressures;
- 2) Fostering local community support for the management plans. This will result in the community being able to realise the wellbeing and socio-economic benefits of a healthy ecosystem but also result in active participation, and promotion, of sustainable activities such as eco-tourism and sustainable management enterprises;
- 3) The adoption of sustainable land-use practises. This will be achieved through active stakeholder participation in the NCA management process and governance arrangements, but also through having the necessary legal arrangements in place for each NCA and decision-support tools; and
- 4) SHG and St Helena stakeholders acquiring the necessary skills and expertise through training to fully implement the management plans, communicate the outcomes and use adaptive management best practises to be able to respond to changing threats.

See pathway to change diagram.

## Q20. Exit Strategy

**State how the project will reach a stable and sustainable end point, and explain how the outcomes will be sustained, either through a continuation of activities, funding and support from other sources or because the activities will be mainstreamed in to "business as usual".**

**Where individuals receive advanced training, for example, what will happen should that individual leave?**

Project outcomes will be sustained in the long term through:

-Trained OT personnel (minimum 15), with skills spread across SHG/St.Helena National Trust, to implement and review management options in all the NCAs, and in sufficient number to build on-island resilience.

-At least 2 individuals, Train-the-Trainer, to enable on-island training of relevant management tools.

-Continued collaborative partnership working between SHG and key stakeholders, to deliver the management of other NCAs, as determined through the project.





-Continued use, by SHG/Stakeholders of the NCA database, models, decision support tools and effectiveness framework to support on-going sustainable management of the NCAs.

-Local communities\stakeholders understand and support the Management Plans, actively adopting sustainable land-use activities driven by their understanding of the role and value of biodiversity.

-St.Helena National Trust commitment to ongoing management of Heart-Shaped waterfall and Millennium Forest NCAs, as well as continued partnerships with SHG for the 5 Important Wirebird Areas.

-JNCC's OT programme provides long-term support to the Territories. In parallel with the proposed work, JNCC continues to build GIS capacity in St.Helena and develop long-term condition monitoring programmes for St.Helena and other Territories based on the UK Government's 25 Year Environment Plan framework which JNCC is implementing in the OTs.

**If necessary, please provide supporting documentation e.g. maps, diagrams, references etc., as a PDF using the File Upload below:**

- 
-  [DIR27S2 1016-References - Q19-Pathway-to-Change](#)
  -  09/02/2021
  -  17:53:06
  -  pdf 184.53 KB

## Section 10 - Budget and Funding

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### Q21. Budget

**Please complete the appropriate Excel spreadsheet, which provides the Budget for this application. Some of the questions earlier and below refer to the information in this spreadsheet. Note that there are different templates for projects requesting over and under £100,000 from the Darwin budget.**





- [Budget form for projects under £100,000](#)
- [Budget form for projects over £100,000](#)

**Please refer to the Finance for Darwin/IWT Guidance for more information.**

**N.B.: Please state all costs by financial year (1 April to 31 March) and in GBP. The Darwin Initiative cannot agree any increase in grants once awarded.**

**Please upload your completed Darwin Budget Form Excel spreadsheet using the field below.**

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 [DIR27S2\\_1016-StHelena-Budget-100K-May2020](#)  
[revFeb21](#)  
 09/02/2021  
 14:48:26  
 xlsx 69.28 KB

## Q22. Funding

### Q22a. Is this a new initiative or a development of existing work (funded through any source)?

New Initiative

#### Please provide details:

(See also Q14 for more details). This project will build on previous and current work to develop the NCA Management Plans and monitoring their effectiveness framework through SHG and partners including:

- Proposals for the identification, validation, and gazetting and the subsequent draft NCA Management Development Plans.
- Strategy documents for specific fauna and flora to provide context on already identified management objectives and actions.
- SHG internal working documents including SHGs ENRPD endemic seed collection database and conservation protocols.
- SHNT's Millennium Forest Management Plan.
- The Peak National Park Conservation Management Plan project.
- The project will follow the same successful community and participatory processes established for the development of the 2021-2026 Peaks Management Plan and Implementation Plan.
- The CSSF Natural Capital Assessment for St Helena and development of the Bayesian Belief Network to support land-use decision making.
- This project will share resources and training with DPLUS104 'Conserving St Helena's endemic invertebrates through invasive invertebrate control' through St Helena National Trust's role on the Project Steering Group.

### Q22b. Are you aware of any other individuals/organisations/projects carrying out or applying for funding for similar work?

No

## Q23. Co-financing

### Are you proposing co-financing?

Yes

### Q23a. Secured

**Provide details of all funding successfully levered (and identified in the Budget) towards the costs of the project, including any income from other public bodies, private sponsorship, donations, trusts, fees or trading activity, as well as any your own organisation(s) will be committing.**

Donor Organisation	Amount	Currency code	Comments
St Helena Government	██████	£	To support ENRPD staff time, contribution to Project Officer overheads, plan ID training and consultation costs.
Joint Nature Conservation Committee	██████	£	£██████ per year - (£██████ to support project management, finance and communications, and £██████ in reduced Overhead costs
No Response	0	No Response	No Response
No Response	0	No Response	No Response

### Q23b. Unsecured

**Provide details of any co-financing where an application has been submitted, or that you intend applying for during the course of the project. This could include co-financing from the private sector, charitable organisations or other public sector schemes. This should also include any additional funds required where a donor has not yet been identified.**

Date applied for	Donor Organisation	Amount	Currency Code	Comments
No Response	No Response	0	No Response	No Response
No Response	No Response	0	No Response	No Response
No Response	No Response	0	No Response	No Response
No Response	No Response	0	No Response	No Response

**Do you require more fields?**

No

## **Section 11 - Open Access and Financial Risk Management**

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### **Q24. Outputs of the project and Open Access**

**Please describe the project's open access plan and detail any specific funds you are seeking from Darwin to fund this.**

The project partners, including the JNCC and SFL have open-access policies and are committed to information sharing and transparency with regards to any research or outputs resulting from this project. We will disseminate reports promptly through a variety of media including online electronic and hardcopy reports, as well as directly to stakeholder groups through meetings and workshops. The project will ensure access to information is in line with St Helena Government's Public Access to SHG information, Code of Practice.

Public authorities in the UK have a statutory obligation to proactively disseminate environmental information that they hold, including data from monitoring of activities that could affect the environment, to the public by electronic means. As an advisory body to government on biodiversity and nature conservation, JNCC produces and maintains a large number of useful datasets. JNCC's open data programme is intended to increase public availability of environmental information and promote transparency in decision making about the environment.

### **Q25. Financial Risk Management**

**This question considers the financial risks to the project. Explain how you have considered the risks and threats that may be relevant to the successful financial delivery of this project. This includes risks such as fraud or bribery, but may also include the risk of fluctuating foreign exchange and internal financial processes such as storage of financial data.**

JNCC has a long track record of working in the OTs and is fully familiar with the financial risks, having managed multi-million-pound projects in the past, and has effective and fully transparent contract letting and accounting procedures in place. JNCC considers the risks of fraud and bribery associated with this project to be minimal although we will use our standardised financial policies and procedures, including the Counter Fraud and Anti-Corruption Policy, to ensure such external and internal risks are routinely reviewed as the project is implemented. There are no risks associate with foreign exchange as St Helena works on 1:1 with GBP.

JNCC has identified a project manager and technical specialists to oversee the effective implementation of the project. However, JNCC has other staff who would be capable of delivering the project outputs should there be staff turnover within the duration of the project.

Regular Project Management Group meetings will monitor and report against risks and agree actions as necessary. Change control processes will be followed.

JNCC also has in place:

1. Bullying, Harassment and Victimisation Policy
2. Code of Conduct
3. Data Protection Policy

- 4. Whistleblowing Policy
- 5. Internal Financial Policy

## Q26. Capital items

**If you plan to purchase capital items with Darwin funding, please indicate what you anticipate will happen to the items following project end. If you are requesting more than 10% capital costs, please provide your justification here.**

The only capital items to be purchased are:

- One laptop and accessories
- Field survey equipment

The equipment will be registered to St Helena Government.

## Q27. Value for Money

**Please describe why you consider your application to be good value for money including justification of why the measures you will adopt will secure value for money.**

The project offers high VFM in several respects:

-The project budget reflects the significant experience of the on-island and UK based Project Team's experience undertaking similar work in the UK and Overseas Territories, ensuring a realistic budget and very cost-effective project delivery. The project will also use a mix of senior-junior staff to optimise this expertise in terms of VFM.

-The project will build on prior HMG investment in the Territories, including the JNCC implemented CSSF and ODA supported programmes, and using techniques developed/skills employed for comparable UK work.

-All capital items shall remain on island post-project to support long-term legacy and training will adopt a 'Train-the-Trainer' approach to ensure long-term on-island capacity beyond the project end.

- JNCC and its partners will use the project as an example of how to develop stakeholder agreed, sustainable-use management plans, and analytical tools to monitor the effectiveness of protected areas to protect/enhance biodiversity and support sustainable livelihoods. The project will be one of a suite of projects used by JNCC to support UK Government international policy in its ambitions to implement ODA funded, landscape scale initiatives which provide mutual benefits to the environment and local communities engaged in farming, forestry and fishing.

-The project will therefore benefit from significant prior investment in related projects and capacity building in the OTs, provide significant VFM for St Helena participants during the lifetime of the project and have significant legacy benefits for the island post project but also for other OTs and eligible ODA countries.

## Section 12 - Ethics and Safeguarding

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### Q28. Ethics

**Outline your approach to meeting Darwin's key principles for ethics as outlined in the guidance note. Additionally, are there any human rights and/or international humanitarian law risks in relation to your project? If there are, have you carried out an assessment of the impact of those risks, and of measures that may be taken in order to mitigate them?**

No human rights and/or international humanitarian law risks are noted with respect to the project. However, land within the NCAs is owned by a variety of different landowners and the project will meet all legal obligations and follow ethical principles in respect to persons, land ownership and property rights. The project partners will follow the clauses laid out in St Helena's Constitution and Human Rights Action Plan (2012-2015) and upheld but the St Helena Equality and Humans Rights Commission.

JNCC will also follow Joint Code or Practice (JCoPR) which sets out standards for the quality of our science and ethical project implementation practice including the quality of our research processes. JNCC is obligated to follow these standards in meetings its legal obligations irrespective of local legislation or measures in country. This helps ensure that the aims and approaches of our activities are robust. It also gives confidence that our processes and procedures used to gather and interpret the results of our research are appropriate, rigorous, repeatable, ethical and auditable.

JNCC seeks to ensure that our work is delivered in a manner that safeguards those we work with, and ensures protection of their rights, privacy and safety through consideration of gender equality, social equity and poverty and seeks to inform and advance transformative and sustainable development. JNCC ensures peoples' right to free, prior and Informed Consent (FPIC) throughout all stages of the project cycle.

Social safeguards will be applied in accordance with the Human Rights Action Plan and JNCC's Safeguarding Policy.

## **Q29. Corruption**

**This question specifically considers corruption. Explain how you have considered any risk of corruption that may affect the success of this project, and how you plan to manage this. This may include financial corruption, but may also deal with gifts or inducements, or other types of dishonesty or deceit.**

The risk of corruption, inducements, gifts, and such-like is deemed to be low in this project. The project partners, and JNCC, have a zero-tolerance towards fraud, bribery, and corruption. JNCC, as an Arms-Length Body within the Defra group, procures all of its' goods and services ethically and transparently, with quality, price and value for money determining the successful supplier/contractor, not the receiving (or offering) of improper benefits. All JNCC staff are required to undertake mandatory 'Responsible for Information' training which includes content relating to fraud, bribery and corruption. JNCC also contributes to Government counter-fraud initiatives and activities through collaboration with the Defra Fraud and Error Board where best practice is shared between Defra and its arm's-length bodies. In 2019/20, JNCC completed a Government Functional Standard (GovS 013) counter-fraud annual assurance checklist.

These standards, monitoring processes and codes of conduct will be adhered to throughout this project. The project officers will comply with the JNCC Counter Fraud and Anti-corruption policy, the Fraud Act 2006 and Bribery Act 2010.

A detailed table of risks will be further developed at the outset and be updated and shared during its lifecycle.

## **Q30. Safeguarding**



**Projects funded through the Darwin Initiative must fully protect vulnerable people all of the time, wherever they work. In order to provide assurance of this, projects are required to have appropriate safeguarding policies in place. Please confirm the lead organisation has the following policies in place and that these can be available on request:**

<b>We have a safeguarding policy, which includes a statement of our commitment to safeguarding and a zero tolerance statement on bullying, harassment and sexual exploitation and abuse</b>	Checked
<b>We have attached a copy of our safeguarding policy to this application (file upload below)</b>	Checked
<b>We keep a detailed register of safeguarding issues raised and how they were dealt with</b>	Checked
<b>We have clear investigation and disciplinary procedures to use when allegations and complaints are made, and have clear processes in place for when a disclosure is made</b>	Checked
<b>We share our safeguarding policy with downstream partners</b>	Checked
<b>We have a whistle-blowing policy which protects whistle blowers from reprisals and includes clear processes for dealing with concerns raised</b>	Checked
<b>We have a Code of Conduct for staff and volunteers that sets out clear expectations of behaviours - inside and outside the work place - and make clear what will happen in the event of non-compliance or breach of these standards</b>	Checked





**Please outline how you will implement your policies in practice and ensure that downstream partners apply the same standards as the lead organisation.**

JNCC is committed to creating a safe environment for all staff and those with whom we work. For JNCC, safeguarding means protecting our staff and communities from potential harm from coming into contact with anyone working for, or with us, or from our activities/programmes of work. Our primary safeguarding objective is to do no harm, and we take a zero-tolerance approach to anyone who contravenes our policies.

Each JNCC programme has its own risk assessment. Safeguarding is a specific risk for our organisational risk register. Our safeguarding policy makes clear our policy applies to all partners and contractors.

For this project, partner MoUs will: a) incorporate JNCC's Safeguarding Policy or otherwise implement reasonable due diligence and monitoring procedures of its sub-awards consistent with JNCC's Policy; b) include appropriate language requiring contracting entities/individuals, and their employees/volunteers to abide with a Code of Conduct that reflects standards of JNCC's Policy; and c) expressly state that the failure of those entities/individuals to take preventive measures against sexual harassment, exploitation and abuse and child abuse, to investigate and report allegations in a timely manner, or to take corrective actions when breaches have occurred, shall constitute grounds for JNCC to terminate such agreements.

**Please upload the lead organisation's Safeguarding Policy as a PDF**

- 
-  [DIR27S2\\_1016-INCC Safeguarding-Policy April-2020\(draft\)](#)
  -  08/02/2021
  -  02:58:17
  -  pdf 344.44 KB

## Section 13 - Logical Framework

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### Q31. Logical Framework





Darwin Initiative projects will be required to monitor (and report against) their progress towards their expected Outputs and Outcome. This section sets out the expected Outputs and Outcome of your project, how you expect to measure progress against these and how we can verify this.

- [Stage 2 Logframe Template](#)

Please complete your full logframe in the separate Word template and upload as a PDF using the file upload below. Copy your Impact, Outcome and Output statements and your activities below - these should be the same as in your uploaded logframe.

### Please upload your logframe as a PDF document.

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-  [DRI27S2\\_1016\\_LogFrame](#)
-  09/02/2021
-  17:37:49
-  pdf 167.9 KB

### Impact:

The network of 14 'nature' National Conservation Areas are effectively governed, with engaged communities, to protect and enhance St Helena's unique biodiversity and improve resilience to future pressures.

### Outcome:

Community supported management plans (13) and effectiveness framework to support the long-term sustainable improvement of St Helena's 14 nature National Conservation Areas presented to SHG for adoption and legal endorsement.

### Project Outputs

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#### Output 1:

13 NCA Management Plans, which include governance arrangements, and Monitoring Evaluation Framework produced

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#### Output 2:

Trained SHG/National Trust Officers able to manage, monitor, assess, report, intervene and undertake future reviews of Management Plans and determine the effectiveness of NCA sites (capacity, guidance, and tools)

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**Output 3:**

Models created to test management options for effective and sustainable Management Plans to achieve better nature conservation and socio-economic outcomes

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**Output 4:**

Stakeholder awareness raised about the need for sustainably managed NCAs to maximise stakeholder buy-in / engagement during development of the Management Plans

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**Output 5:**

*No Response*

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**Do you require more Output fields?**

**It is advised to have less than 6 Outputs since this level of detail can be provided at the Activity level.**

No

**Activities**

**Each activity is numbered according to the Output that it will contribute towards, for example, 1.1, 1.2, 1.3 are contributing to Output 1.**

## Management Plans

- 1.1 Establish project management and stakeholder groups
- 1.2 Advertise and recruit on-island Project Officer
- 1.3 Advertise and recruit 6 data collectors
- 1.4 Collate historic and existing data and metrics for each of the 13 nature NCAs to inform indicator development and identify data gaps
- 1.5 Agree criteria and methodologies for NCA revised baseline assessment agreed by PMG and PSG
- 1.6 Contract for expert invertebrate identification awarded
- 1.7 Data collectors gather new priority data to fill identified gaps (1.4) across 12 weeks – 6 weeks dry season + 6 weeks wet season
- 1.8 Collate other identified data/knowledge gaps for the Research recommendations report
- 1.9 Pressures and threats assessment conducted for each 13 NCAs to inform baseline reports (3.6)
- 1.10 Indicator framework agreed for 13 NCAs
- 1.11 Management Plans for each of the 13 NCAs drafted for consultation
- 1.12 Final Management Plans agreed by landowners and submitted to SHG and SHNT
- 1.13 Framework for monitoring the effectiveness of MPs is drafted for consultation
- 1.14 Final framework for monitoring the effectiveness of MPs is submitted to SHG and SHNT

## Training

- 2.1 6 Field data collectors trained by SHG in safety field skills, GIS data handling and collection, plant ID
- 2.2 Work with SHG to identify (at least 2) individuals for training and Train the Trainer programme
- 2.3 Develop training programme (SFL/JNCC/SHG and stakeholders) and timetable for delivery
- 2.4 JNCC work with SHG/Stakeholders to clean and prepare data for analysis (SHG & stakeholders – landowners/National Trust)
- 2.5 SFL design and deliver training in data preparation, storage, standards, management, and assessment tools (e.g. SQL and QGIS)
- 2.6 JNCC design and deliver analytical and decision-support tool training (species distribution models, BBN and scenario modelling)

- 2.7 JNCC design and deliver effectiveness of management plans training
- 2.8 SHNT contracted to design and deliver invertebrate ID training

Modelling & testing management options for effective & sustainable MPs

- 3.1 Data standards and metadata protocols agreed
- 3.2 Review existing land-management data analysis tools available to St Helena
- 3.4 Agree and develop new decision support tools (e.g. Bayesian Belief Networks, species distribution models) to inform land-management options for NCAs
- 3.5 Field survey, modelled data and historic data cleaned, validated, and prepared for modelling outputs
- 3.6 13 draft revised baseline reports written (including reference conditions) for stakeholder consultation
- 3.7 Revised baseline reports for 13 NCAs finalised
- 3.8 Management options for 13 NCAs tested using outputs from pressure and threats, scenarios, species and habitats models and biological & physical field surveys
- 3.9 Database created, models and scenarios (data) incorporated and maintained by SHG GIS unit

Stakeholder engagement

- 4.1 Identifying stakeholder groups and methods of communication for developing the communications plan
- 4.2 Project launch; stakeholder engagement workshop, social media, papers and online in St Helena
- 4.3 Project Stakeholder Group meetings organised
- 4.4 Online and paper stakeholder survey to assess understanding of value of biodiversity and pressures/threats upon it
- 4.5 Revised baseline stakeholder workshop advertised on social media, local newspapers and online
- 4.6 Revised baseline assessments workshop held (in Tranches to be defined by NCA type or location as agreed by PSG) for the 13 NCAs
- 4.7 Tranche planning for 28-day public consultation for 13 NCAs
- 4.8 Stakeholder Consultation on management options for the 13 NCAs based on modelling and scenarios
- 4.9 Gender assessment and analysis undertaken from 3 workshop/consultation events and direct engagement and results sent to PMG
- 4.10 Repeat online and paper stakeholder survey to assess understanding of biodiversity values through project

## Section 14 - Implementation Timetable

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### **Q32. Provide a project implementation timetable that shows the key milestones in project activities**

**Provide a project implementation timetable that shows the key milestones in project activities. Complete the Excel spreadsheet template as appropriate to describe the intended workplan for your project.**

[Implementation Timetable Template](#)

**Please add/remove columns to reflect the length of your project. For each activity (add/remove rows as appropriate) indicate the number of months it will last, and fill/shade only the quarters in which an activity will be carried out. The workplan can span multiple pages if necessary.**

---

## Section 15 - Monitoring and Evaluation

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### Q33. Monitoring and evaluation (M&E)

**Describe, referring to the Indicators above, how the progress of the project will be monitored and evaluated, making reference to who is responsible for the project's M&E.**

**Darwin Initiative projects are expected to be adaptive and you should detail how the monitoring and evaluation will feed into the delivery of the project including its management. M&E is expected to be built into the project and not an 'add' on. It is as important to measure for negative impacts as it is for positive impact. Additionally, please indicate an approximate budget and level of effort (person days) to be spent on M&E (see [Finance Guidance for Darwin/IWT](#)).**

The project will be implemented as a partnership between JNCC, St Helena Government and SFL with all partners involved in the monitoring and evaluation (M&E) of the project in terms of process and outcomes. These organisations will be members of the Project Management Group (PMG) whose main commitment and task is to monitor and steer the project. Additional to these organisations, St Helena National Trust, as a key stakeholder, will sit on the PMG as well as the Project Stakeholder Group (PSG).

A Memorandum of Understanding between all project partners will be established at the project start; articulating the roles and responsibilities of all parties in the delivery of the project.

The M&E process will commence at the project start and run throughout its entire lifecycle. The M&E plan will be developed and implemented to ensure project aims, and approaches are robust and meet legal requirements. JNCC is obligated to follow the Joint Code of Practice for quality of science and ethical project implementation and research irrespective of local legislation or in-country measures.

Development and oversight of the development and delivery of the M&E plan will be the responsibility of the JNCC in collaboration with the on-island Project Officer. As part of the project management structure, the on-island Project Officer, when appointed, will work directly with the Project Co-Leaders, to establish the M&E Team and develop the M&E Plan. Specific monitoring questions will be used to answer the evaluation questions and will be checked through indicators, data methods for collection and responsibilities as defined in the MOU. The M&E plan will be submitted to PMG for sign off.

The M&E team will report directly to the PMG who will agree actions as/if required. The M&E team will be:

- collectively responsible for monitoring the project progress.
- identify project risks and necessary mitigation measures.
- agree corrective actions if/as needed.
- identify and review progress against indicators.
- design M&E reporting mechanisms and outputs.

The plan will ensure:

- that there is confidence around the processes and procedures used to gather data and interpret results (that outputs are appropriate, rigorous, repeatable, ethical and auditable and take account of gender equality requirements).
- that project management procedures include robust risk assessments and regular reviews of project timetables including updating the project milestones and deliverables.
- that plans for sampling materials, statistical and experimental procedures are well documented.
- as necessary, ensure ethical approval and project licences (as appropriate) are completed.
- outcomes of internal audits and any corrective actions taken are recorded.
- mechanisms exist for early warning of any issues or slippage and enabling discussions to identify solutions.

Summary reports will be provided to SHG and Darwin Initiative as required. An online project management and file sharing system will be established at project start to ensure all partners have access to relevant documents, targets, and information.

The creation and delivery of the M&E plan is seen as an integral element of the project and as such time and resource has been assigned to it.

<b>Total project budget for M&amp;E in GBP (this may include Staff, Travel and Subsistence costs)</b>	£ [REDACTED]
<b>Number of days planned for M&amp;E</b>	50
<b>Percentage of total project budget set aside for M&amp;E (%)</b>	[REDACTED]

## Section 16 - FCDO Notifications

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### Q34. FCDO Notifications

**Please state whether there are sensitivities that the Foreign Commonwealth and Development Office will need to be aware of should they want to publicise the project's success in the Darwin competition in the host country.**

No

**Please indicate whether you have contacted your Foreign Ministry or the local embassy or High Commission (or equivalent) directly to discuss security issues (see [Guidance Notes](#)) and attach details of any advice you have received from them.**

Yes (no written advice)

**Please attach details of any advice you have received.**

*No Response*

## Section 17 - Certification

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### Q35. Certification

**On behalf of the**

Company

**of**

Joint Nature Conservation Committee

**I apply for a grant of**





£344,345.00

**I certify that, to the best of our knowledge and belief, the statements made by us in this application are true and the information provided is correct. I am aware that this application form will form the basis of the project schedule should this application be successful.**

(This form should be signed by an individual authorised by the applicant institution to submit applications and sign contracts on their behalf.)

- I have enclosed CVs for key project personnel, letters of support, budget and project implementation timetable (uploaded at appropriate points in application).
- Our last two sets of signed audited/independently verified accounts and annual report are also enclosed.

Checked

<b>Name</b>	Mr Marcus Yeo
<b>Position in the organisation</b>	CEO
<b>Signature (please upload e-signature)</b>	 <a href="#">Marcus Signature</a>  09/02/2021  01:08:51  png 6.18 KB
<b>Date</b>	09 February 2021

## Section 18 - Submission Checklist

### Checklist for submission

	<b>Check</b>
<b>I have read the Guidance, including "Guidance Notes for Applicants" and "Finance Guidance".</b>	Checked
<b>I have read, and can meet, the current Terms and Conditions for this fund.</b>	Checked
<b>I have provided actual start and end dates for the project.</b>	Checked

I have provided my budget based on UK government financial years i.e. 1 April – 31 March and in GBP.	Checked
I have checked that our budget is complete, correctly adds up and I have included the correct final total at the start of the application.	Checked
The application been signed by a suitably authorised individual (clear electronic or scanned signatures are acceptable).	Checked
I have included a 1 page CV or job description for all the key project personnel identified at Question 12, including the Project Leader, or provided an explanation of why not.	Checked
I have included a letter of support from the the Lead Organisation and main partner organisation(s) identified at Question 11, or an explanation of why not.	Checked
I have included a cover letter from the Lead Organisation, outlining how any feedback received at Stage 1 has been addressed where relevant.	Checked
I have included a copy of the lead organisation’s safeguarding policy, which covers the criteria listed in Question 30.	Checked
I have been in contact with the FCDO in the project country/ies and have included any evidence of this. If not, I have provided an explanation of why not.	Checked
I have included a signed copy of the last 2 annual report and accounts for the Lead Organisation, or provided an explanation if not.	Checked
I have checked the Darwin website immediately prior to submission to ensure there are no late updates.	Checked
I have read and understood the Privacy Notice on GOV.UK.	Checked

**We would like to keep in touch!**

**Please check this box if you would be happy for the lead applicant (Flexi-Grant Account Holder) and project leader (if different) to be added to our mailing list. Through our mailing list we share updates on upcoming and current application rounds under the Darwin Initiative and our sister grant scheme, the IWT Challenge Fund. We also provide occasional updates on other UK Government activities related to biodiversity conservation and share our quarterly project newsletter. You are free to unsubscribe at any time.**

Checked

**Data protection and use of personal data**

Information supplied in this application form, including personal data, will be used by Defra as set out in the latest copy of the Privacy Notice for Darwin, Darwin Plus and the Illegal Wildlife Trade Challenge Fund available [here](#). This Privacy Notice must be provided to all individuals whose personal data is supplied in the application form. Some information, but not personal data, may be used when publicising the Darwin Initiative including project details (usually title, lead organisation, location, and total grant value) on the GOV.UK and other websites.

Information relating to the project or its results may also be released on request, including under the 2004 Environmental Information Regulations and the Freedom of Information Act 2000. However, Defra will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the General Data Protection Regulation (Regulation (EU) 2016/679).