

# Darwin Initiative

## Half Year Report (due 31 October each year)

**PLEASE NOTE: Due to the increased number of reports expected in 2005, we will not be able to confirm receipt of reports but will contact you individually should any questions arise**

<b>Project Ref. No.</b>	162 / 12 / 024
<b>Project Title</b>	Institutional Capacity Building and Training, Royal Botanic Garden, Serbithang
<b>Country(ies)</b>	Bhutan
<b>UK Organisation</b>	Royal Botanic Garden Edinburgh
<b>Collaborator(s)</b>	Royal Botanic Garden Serbithang
<b>Report date</b>	30 April 2005 – 31 October 2005
<b>Report No. (HYR 1/2/3/4)</b>	HYR 3
<b>Project website</b>	N/A

**1. Outline progress over the last 6 months (April – September) against the agreed baseline timetable for the project (if your project has started less than 6 months ago, please report on the period since start up).**

Progress has been good so far and, as the project nears its end, it is gratifying to see the progress that has been made and also to see that each of the project elements has fallen into place in an organised and logical way. Some of the timings of each of the elements have changed slightly to accommodate domestic arrangements but nothing has been compromised and there will be no effect on the budget. The annual management visit took place a little later than planned but we were able to add considerable value at no extra cost as RBGE's Director of Science joined the visit to hold high level discussions and we also took along an experienced herbarium curator who was able to help curate their bryophyte collections. RBGE paid for both these staff out of their own budget. Two staff from RBGE's Horticulture Division visited as planned to lead workshops and training and staff from the Education Department also visited to complete the interpretation and design the map/leaflet as planned. Staff from RBGS will visit RBGE for training slightly later than planned but the net result will be maintained.

**2. Give details of any notable problems or unexpected developments that the project has encountered over the last 6 months. Explain what impact these could have on the project and whether the changes will affect the budget and timetable of project activities.**

None

**Have any of these issues been discussed with the Darwin Secretariat and if so, have changes been made to the original agreement?**

**Discussed with the DI Secretariat:** no/yes, in..... (month/yr)

**Changes to the project schedule/workplan:** no/yes, in.....(month/yr)

**3. Are there any other issues you wish to raise relating to the project or to Darwin's**

**management, monitoring, or financial procedures?**

No, everything continues well and the Bhutanese are still delighted with the project

**If you were asked to provide a response to this year's annual report review with your next half year report, please attach your response to this document.**

**Please note: Any planned modifications to your project schedule/workplan or budget should not be discussed in this report but raised with the Darwin Secretariat directly.**

Please send your **completed form by 31 October each year per email** to Stefanie Halfmann, Darwin Initiative M&E Programme, [stefanie.halfmann@ed.ac.uk](mailto:stefanie.halfmann@ed.ac.uk). The report should be between 1-2 pages maximum. **Please state your project reference number in the header of your email message.**