1. Outline progress over the last 6 months (April – Sept) against the agreed baseline timetable for the project (if your project has started less than 6 months ago, please report on the period since start up).

**Confirming the project team:** Following confirmation of the Grant, initial phone discussions have been held with the project partners to agree the scope of the work. Malcolm Starkey, head of WCS Gabon, was visiting the UK in July, enabling a face-to-face meeting to take place.

**Recruitment:** Following an extended recruitment process over May and June, IIED has now appointed Phil Franks as the project manager. Phil will take up his post with IIED from 1st November 2013.

**Refining the draft SAPA framework:** In advance of the arrival of the project manager, work has continued to further develop a draft framework for assessing social impacts. Building on discussions that have been held, and the draft framework that has been developed in advance of this project application, Dilys Roe (IIED) and Neil Burgess (UNEP-WCMC) have further refined the framework into a series of key steps and notes on availability of key tools. Preliminary discussions have been held with field testing partners and a priority activity will be to finalise this and agree an initial set of key tools.

**Agreeing a structure for best practice guidance with IUCN:** IUCN have accepted a proposal to publish the outcomes of the SAPA project in their Best Practice Guidelines series. A basic structure has been agreed and provisional arrangements made for a session to be held at the World Parks Congress in November 2014 to present the initial results of the field testing.

**Project web pages:** IIED’s website has been undergoing a process of revision and update over the last 6 months and there has been a freeze on new content. Consequently while we have developed a place holder for the project web pages these have yet to be further developed.

2a. Give details of any notable problems or unexpected developments that the project has encountered over the last 6 months. Explain what impact these could have on the project and whether the changes will affect the budget and timetable of project activities.

Since the project was agreed, Joanna Elliott, our key entry point to the African Wildlife Foundation – our field testing partner in Kenya – has moved jobs from AWF to FFI. Her advice has been that, without her interventions, AWF may be unlikely to deliver effectively on the project (for example she is aware that it has not been included in their latest workplan). On that
basis we plan that the Kenya field testing should be coordinated by FFI (who collaborate with AWF anyway) in order to minimise the risk of non-delivery. This will have no impact on budget – we will reallocate the Kenya field testing budget from AWF to FFI – or on the timetable but we will submit a change request to formalise this situation.

### 2b. Have any of these issues been discussed with LTS International and if so, have changes been made to the original agreement?

<table>
<thead>
<tr>
<th>Discussed with LTS:</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Formal change request submitted:</td>
<td>No, not yet. We will submit a change request to reflect the change in partners once Phil Franks is in post.</td>
</tr>
<tr>
<td>Received confirmation of change acceptance</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### 3a. Do you expect to have any significant (eg more than £5,000) underspend in your budget for this year?

| Yes ☐ | No ☑ | Currently we are planning to accelerate project work from November. However, it is possible that we will need to re-phase the budget once detailed workplans are agreed with partners. If this is the case, we will put in a request by December. |

### 3b. If yes, and you wish to request a carry forward of funds, this should be done as soon as possible through the formal Change Request process. However, it would help Defra manage Darwin funds more efficiently if you could give an indication now of how much you expect this request might be for.

| Estimated carryforward request: | N/A |

### 4. Are there any other issues you wish to raise relating to the project or to Darwin’s management, monitoring, or financial procedures?

Not at this stage.

If you were asked to provide a response to this year’s annual report review with your next half year report, please attach your response to this document.

Please note: Any planned modifications to your project schedule/workplan or budget should not be discussed in this report but raised with LTS International through a Change Request.

Please send your completed report by email to Eilidh Young at Darwin-Projects@ltsi.co.uk. The report should be between 1-2 pages maximum. Please state your project reference number in the header of your email message eg Subject: 17-075 Darwin Half Year Report.