



Department
for Environment
Food & Rural Affairs



Darwin Plus Local FAQs



These FAQs provide information that should be read alongside the Guidance for Applicants for Darwin Plus Local R3 and Darwin Plus Local Finance Guidance.

Please read all the available guidance. If you require additional assistance, please email DarwinPlusLocal@jncc.gov.uk.

For queries specific to using the Flexi-Grant system, email: BCF-flexigrant@niras.com
<https://darwinplus.org.uk/>



© Crown copyright 2023

You may re-use this information (excluding logos) free of charge in any format or medium, under the terms of the Open Government Licence v.2. To view this licence visit www.nationalarchives.gov.uk/doc/open-government-licence/version/2/ or email PSI@nationalarchives.gsi.gov.uk

Any enquiries regarding this publication should be sent to us at DarwinPlus@defra.gov.uk

PB 14797

Contents

Timings for Darwin Plus Local	5
Funding, Costs and Charges	5
Eligibility	8
Assessment	9
Monitoring and Auditing	10
Darwin Plus Main and Darwin Plus Local	10

Timings for Darwin Plus Local

What is the timeframe for Darwin Plus Local Projects?

The timeframe for Round 3 of Darwin Plus Local is:

- Darwin Plus Local Round 3 opens for applications: 16 October **2023**.
- Darwin Plus Local Round 3 closes for applications: 29 November 2023 **23:59 GMT**.
- Notification if application was successful/unsuccessful: **by mid-February 2024**.
- Payment of Grant: **from April 2024**.
- Project start date: from 1 April onwards, with completion of all projects by **31 March 2025**. **This is a maximum twelve-month implementation period**.

Please plan your projects to be delivered within this timeframe.

When will subsequent rounds of Darwin Plus Local be launched?

There are two application windows for Darwin Plus Local per calendar year. Round 3 opens in October 2023 and Round 4 is planned to open April 2024 and is likely to be a six month implementation period like Round 2.

I would like to apply for Darwin Plus Local Round 3. When should I plan to implement my Darwin Plus Local project by?

Applicants for Round 3 of Darwin Plus Local should plan to start their project from 1 April 2024 and to complete their project by 31 March 2025. Round 3 is a twelve-month implementation window for projects which can be delivered by the end of the 2024-25 financial year. Applicants should submit realistic project proposals having accounted for potential delays in procurement and activity so that all work can be delivered by 31 March 2025.

Funding, Costs and Charges

How much can I apply for?

The maximum grant amount for any one Darwin Plus Local project is £50,000 for organisations. If you are applying as an individual, the maximum amount you can apply for is £20,000.

Why is there a difference in amounts that individuals and organisations can apply for?

We need to be sure applicants have the capacity to deliver their projects and can demonstrate the financial management of funds allocated. The caps for both individuals and organisations will be reviewed for future rounds.

How should I plan my application around potential delays, such as procurement and/or shipping delays?

When applying for Darwin Plus Local, applicants should submit realistic project proposals having accounted for potential delays in procurement and activity. Please note that the award will be paid in two instalments: an upfront payment of 85% of the grant and a final payment of either 15% or £3,000, whichever is the greater amount after acceptance of the final report. Applicants will need to manage their budgets according to the payment schedule and will be asked to demonstrate actual spend at the end of the project.

Can Darwin Plus Local applications include salaries or stipends for project staff and overhead charges?

Yes, staff costs and overhead costs are eligible for named individual members of staff working on the proposed Darwin Plus Local project. Please see the Darwin Plus Local Finance Guidance for more information on what should be listed as staff costs and what should be listed as consultancy costs in your application.

Can Darwin Plus Local be used for capital purchases (vessel, vehicle, land)?

Yes. Capital expenditure may be awarded for funding up to the maximum available amount, where you demonstrate that this capital expenditure is essential and ensure it is clearly justified/explained in the application. Please see the Darwin Plus Local Finance Guidance for more information.

Is there a capital purchase limit for Darwin Plus Local?

No (within maximum amounts available and as outlined in the guidance). Capital funding may be awarded for projects where the purchase of an item or equipment has a clear environmental benefit, regardless of resource.

Can I apply for additional funding to account for potential exchange rate fluctuations?

Applicants should build in enough flex across project costs to allow for exchange rate fluctuations. We would encourage you not to overbudget as we do not want projects to surrender funds as far as possible.

Will my project receive funds in future rounds of Darwin Plus Local if it proves successful in its first year?

Darwin Plus Local is intended to support discrete projects contributing to measurable outcome(s) in at least one of the Darwin Plus themes. It is not intended to support funding for projects in the long-term, and as such, there is no guarantee that future funding will be allocated to projects – even if successful in their first year. However, a well-run, successful project would evidence your capacity to run future projects.

I want to apply for funding to address a problem or threat that is caused beyond the boundaries of a UK Overseas Territories (UKOTs). What should I do?

We recognise there may be circumstances where it is necessary to address a threat in a country bordering a UKOT, in order to protect the environment and biodiversity of that OT. Where this is the case, applicants should clearly detail in their application form how their project will be of benefit to the UKOT and how they will work with partners across the border to address the problems or threats.

Why does the application form ask what percentage of the project budget will be spent within the OT?

Darwin Plus Local has been created to build capacity and contribute to local economies in-territory. If less than 80% of the total project spend is to be spent within the OT(s), please explain why, as requested in the application form. We recognise that some services and equipment may only be available outside of some OTs. In these cases, applicants should use their application form to explain why they will be unable to spend the majority (80% or more) of their funds in-territory and how external contractors or purchased equipment will continue to have legacy impact in-territory beyond the project end. For example, if a key activity of the project involves subcontracting foreign experts, please identify how the expertise of those subcontractors will be shared with local practitioners through training or capacity building activities.

What about equipment not available in territories that has to be bought from overseas?

The 80% limit does not apply to equipment or training purchases, where these are not already available in the territory. Again, applicants should use their application form to explain why they will be unable to spend the majority (80% or more) of their funds in-territory.

Lengthy procurement processes (which can take months) are a concern. Can an external partner assist with larger purchases?

If the partner is based in an OT and most of the budget (i.e. 80% or more) will be spent in the OT, then this is potentially possible. If the partner is based outside the territory and less than 80% will be spent in the territory, you will need to clearly justify why in your application form.

I want to apply for funding to lead a project in a UK Overseas Territory (UKOT), but there is limited opportunity to spend my money in-territory. What should I do?

We recognise that some UKOTs have only a very small resident human population, whilst some OTs have none. This may make it difficult to spend Darwin Plus Local funding in-territory. In these circumstances, applicants should use their application form to explain why they will be unable to spend the majority (80% or more) of their funds in-territory and the local impacts project activities will have beyond the project end.

Can an external agency apply and spend over 80% in country?

Darwin Plus Local is designed to build capability and capacity within the OTs. It is a competitive grant scheme available only to individuals and organisations based in an OT (or where there is no permanent population, with a meaningful, long-term connection to an OT). An external agency (if based outside an OT) could participate only as a partner in the project if the Lead Partner is based in an OT.

Eligibility

What does 'needs to be based in a UKOT' mean?

The Lead Partner (main applicant) must be based in one of the UK Overseas Territories (UKOTs). This means living and working (i.e. being resident) or being registered as in organisation in one of the UKOTs. Where a UKOT has no permanent population, the applicant must demonstrate a long-term, meaningful connection to that territory.

Am I limited to how many applications I can submit?

There is no limit on the number of applications from any one country, organisation and/or individual, but we encourage applicants to consider coordinating applications where appropriate.

Darwin Plus Local is a competitive grant scheme and as such, funding will be awarded to the applications which score most highly under the assessment criteria. Please note that Darwin Plus Local is not intended to fund multiple applications for funding one big project, and all applications will be evaluated and screened with this in mind. **If you are submitting several project applications instead of one big project application (which may be better suited for Darwin Plus Main or other bigger funds) you may risk that all applications are deemed ineligible.** Proposed projects can be part of an existing larger programme of activity, if it is made clear in the application how this project will be a distinct project, with results attributable to Darwin Plus Local funding.

Some of the individuals who have shown interest in applying are Government employees. How does this impact eligibility if at all?

Governments along with other public, private, or non-governmental organisations are eligible to apply for Darwin Plus Local, as are individuals. It will be for applicants to decide which is more appropriate to apply as an individual or as a part of an organisation.

Is cross territory working supported? If an applicant is living and working in one UKOT but is applying for funding for a project in a different UKOT, would that project be eligible?

Yes possibly. Projects working across several territories (such as regional projects based on shared objectives) are welcomed where they are well justified in the application form.

I would like to deliver my project working with others. Can I apply to work with a project partner?

Yes, if the Lead Partner (main applicant) is based in one of the UKOTs. If a non-lead partner is based elsewhere and you expect to spend less than 80% in the territory, then you need to justify this clearly in your application. For example, if you require training or equipment which you cannot acquire in-territory.

Assessment

How will Darwin Plus Local be assessed? Will certain applications be favoured?

Funding will be awarded to applications which score most highly against the criteria set out in Section 6 of the application guidance. There will be no preferential treatment or discrimination based on an applicant's affiliation with certain bodies including, for example, in-territory governments and/or NGOs.

What is the application assessment process?

Applications will be assessed by JNCC in two parts:

- 1) Initial review: to progress applications which meet the essential eligibility criteria.
- 2) Expert review: to score eligible applications against the assessment criteria in section 6 of the guidance.

As a minimum an application needs to meet all essential criteria and at least one of the desirable criteria under each heading in order to be considered for funding.

Final decisions will be taken by Defra, on consideration of the advice received from JNCC. Defra has the right to consult the relevant OT government for feedback on prospective projects to assist the JNCC experts in their overall assessment and recommendations. Arrangements are in place to ensure there are no potential conflicts of interest. JNCC, NIRAS and Defra will also conduct due diligence checks on individuals and organisations applying as part of the evaluation and confirmation of eligibility process.

How will you support people applying to Darwin Plus Local?

A training session on how to complete the application form and use the Guidance is available on our website [Darwin Plus workshops](#). JNCC, supported by NIRAS, will also run a training session which will focus on how to complete the reporting form. Dates for this session will be announced on the [Darwin Plus website](#). JNCC has a dedicated mailbox (DarwinPlusLocal@jncc.gov.uk) and are happy to discuss individual applications and provide feedback if appropriate. We encourage applicants to be proactive in asking any questions they have on their applications as early as possible.

Monitoring and Auditing

Will there be project extensions requests like there is in Darwin Plus Main grant scheme?

Darwin Plus Local will fund small, short-term projects which need to be completed within the UK financial year. For Round 3, this means that all projects will need to be completed before or by 31 March 2025. If your originally proposed completion date was before 31 March 2025, but you encounter delays, your project may be extended until 31 March 2025, but you cannot extend past that date and you cannot move funds into a new financial year, as is possible under Darwin Plus Main. Please contact JNCC at DarwinPlusLocal@jncc.gov.uk and NIRAS at BCF-Finance@niras.com as early as possible if you have concerns about being able to deliver your project by the end date you originally agreed upon accepting your grant. If you are wanting to make any other changes to your project during delivery that may require a change request (such as moving more than 10% of funds between budget lines), please contact us at the email addresses above regarding this.

How will Darwin Plus Local projects be audited?

Successful applicants to Darwin Plus Local will be asked to produce a short report upon completion of their project, along with any supplementary materials such as photos or videos of the project. A template will be provided on the Darwin Plus website, and returns reviewed.

If I apply as an individual, what financial evidence do I need to supply?

If your project application has been successful, you will have to provide proof of identity and solvency, plus a police check. The Fund Administrator will request these documents during the due diligence checks.

Darwin Plus Main and Darwin Plus Local

Will I be able to transition a successful project from Darwin Plus Local to Darwin Plus Main or Darwin Strategic?

One of the aims of Darwin Plus Local is to build capacity in-territory, so that more people feel confident applying for Darwin Plus Main and bigger projects. However, applicants interested in Darwin Plus Main would still be required to go through the application process in full for Darwin Plus Main, even if successful in applying for funds through Darwin Plus Local.